

Pacific Northwest District 32- Optimist International 3rd Quarter Executive Board Meeting

I. Call to order

Governor Rick Matkin called to order the Executive Board meeting of the PNW District at 3:30 pm on May 5, 2017 at the Best Western Burnaby Hotel and Conference Center.

II. Recitation of the Creed & Invocation of Roberts Rules of Order: Since Doug Lincoln, District Parliamentarian, was not present Governor Rick reminded everyone meetings follow Robert's Rules of Order and then lead the Optimist Creed.

III. Roll call of Executive Board

Governor Rick asked Secretary/Treasurer Sharon Gray to conduct roll call.

Governor, Rick Matkin - present

Secretary/Treasurer, Sharon Gray - present

Governor- Elect, Bruce Gilbertson - present

Immediate Past Governor, Mike Gray - present

Past Governor, Dick Disney - present

Lt. Governor Zone 1/ British Columbia, Tim Raw - absent

Lt. Governor Zone 2/Idaho, Delores Schamp - present

Lt. Governor Zone 3/Oregon, Fran Bounds - present

Lt. Governor Zone 4/Washington & Alaska, Gary Smith - absent

IV. Review of Delinquent Dues: Sharon Gray, S/T read the list of clubs with delinquent dues including how long they had been delinquent and how much at the request of the Executive Board: Elmore County, ID no dues have been paid for the past two and a half years; Emmett, ID one quarter; Grants Pass, OR one quarter; Gresham Scouters, OR owe \$4.50; Jerome, ID one quarter; La Grande, OR no dues have been paid for this year; Mountain Home, ID one quarter; Portland Northeast, OR is five quarters in arrears; Narrows Glen, WA four quarters in arrears; Vancouver-North Shore, BC one quarter. If the only quarter was the third quarter not paid, that club was not counted as in arrears, since the invoices had just been sent out.

V. Approval of minutes from last meeting: Governor Rick asked if everyone had had a chance to read the minutes from the 1st Quarter meeting held in Kennewick, WA. The minutes were posted on line and were in the registration packet. Bruce Gilbertson moved that the minutes be approved. Fran Bounds seconded the motion

VI. Financial Review: Governor Rick asked Sharon Gray, S/T, to present a review of the District Finances to date stating that the financial statement had been posted on the website for a sufficient number of days. Governor Rick asked if anyone had any questions. Sharon said she had noted an anomaly. She asked everyone to note that the

Pacific Northwest District 32- Optimist International 3rd Quarter Executive Board Meeting

report was in an Excel format not a PDF. 320 - Office Supplies included the cost of a new district lap top and an updated copy of Quick Books.

Line item 150- CASH TRANSFER PREV ADMIN, was brought up. Sharon said that she also questioned the amount. She said she would have to bring up Quick Books and research it before the Board of Directors meeting.

Line item 182- donations was also questioned. This was the results of the silent auction gift baskets during the Super Zone meetings and was a donation for district operating funds. Zone 2 meeting had their lunch donated by the Mexican restaurant and Doug Roe donated the rental of the facility. A thank you card was sent to the restaurant. And, thank you, Doug, for your generosity.

How much do we have on hand? There was \$11, 859.35 in the Canadian account before a check was written to the Best Western Hotel for conference expenses, leaving \$7,929.19 in that account. There was \$16, 588.90 in the US account. There will be more expenses and more checks to deposit.

How much has been brought in to cover the second CCDHH scholarship? At this time we are \$225 short of the required amount, this is counting the \$300 that was over the scholarship amount last year. Some clubs that pledged at the Second quarter meetings have still not fulfilled those pledges. Those clubs were Portland Northeast and Albany. Ray Hilts stated that he would see about getting the money from Albany and Rick Matkin will contact Scott Keller since he made the pledge for Portland Northeast. Fran Bounds made a generous offer to cover whatever amount was still outstanding. Thank you, Fran. Sharon will let Fran know what that amount might be after the clubs with unfulfilled pledges are contacted. Sharon clarified how to make out a check for this fund: Check made out to OI Foundation with "For PNW District CCDHH Scholarship fund" in the memo line. Sharon also sends a letter with the check.

It was moved and seconded, Mike Gray and Fran Bounds, that the Financial report has been received, recorded, and closed after clarification of the item on 150.

VII. Old Business

a.) Review of the previous dues increase denial Immediate Past Governor, Mike Gray, gave an update. This increase was turned down by the OI Board of Directors and while the OI Board of Directors said the dues increase was too much, they did not say how much would be enough. However, Mike did learn that the district can have fund raisers. If there is a proposal to increase the dues, it must be posted to the website by July 9, 2017. In answer to a

Pacific Northwest District 32- Optimist International

3rd Quarter Executive Board Meeting

question, Rick again explained why he had requested a dues increase, shrinking numbers and increasing expenses.

b.) Update of Policy and Bylaws Committee Governor-Elect Bruce Gilbertson led a discussion regarding the by-laws update. He said would sit down with Annette Smith at this conference and communicate with Doug Lincoln via e-mail. There was a short discussion of electronic voting. Summarized electronic voting, according to Marc Katz, our OI representative at last year's convention, requires OI Board approval with an independent agency doing the counting which costs as much as \$10,000 and is an involved process. This is too expensive. Rick pointed out that it would also reduce face to face time with the candidates. July 9th is the deadline for by-law changes to be on the website to be brought before the update committee.

c.) Review of the Cluster project What happened to the momentum for the four cluster areas? At the end of First Quarter there were four clubs taking about building clubs in a cluster and now there are zip. If the designated clusters are not going to work, Rick asked for help identifying other areas. The project is not dead, just mortally wounded and will be discussed again in August.

Governor Rick called for any other old business.

VIII. New business

a.) Approval of district auction and disposal of property Governor Rick had Sharon Gray, Secretary/Treasurer send the OI Board of Directors a memo outlining a plan to have a silent auction at the August Convention to help defray costs. Part of the proposal was to include the old district computer, rebuilt by Mike Gray, as part of the auction, since it is district property the District Board of Directors will have to approve it specifically. A copy of the memo to the OI Board of Directors will be included with the minutes. A motion was made that the monies from the refurbished laptop, which was purchased with district funds, be returned to the general fund as disposed of assets, thereby, returned to the general fund. Delores Schamp moved that the district auction, including the refurbished computer be approved. Fran Bounds seconded the motion. This will go to the Board as approved and seconded.

b.) Introduction and discussion of rezoning Governor-Elect Bruce explained his plan to rezone the district. Right now there is too much territory in a couple of the zones for the Lt. Governor to be able to visit all of the clubs

Pacific Northwest District 32- Optimist International 3rd Quarter Executive Board Meeting

in a their zone as outlined in the District policies. Under the revised plan B.C. would stay as one zone, Washington and Alaska would comprise one zone, Idaho would be broken into two zones as would Oregon. The goal would be for each zone to have six or seven clubs. This would require six lieutenant governors. Fran Bounds moved to approve the rezoning and Mike Gray seconded the motion.

c.) Discussion and approval of signatories and international banking

Mike brought up the change of signatories for the Royal Bank of Canada. It was so moved, by Dolores Schamp, and seconded, by Bruce Gilbertson, that the Canadian dollar depository remain at the Como Lake Branch of the Royal Bank of Canada, Coquitlam, BC with signatories to be Bruce Gilbertson (Governor), Mary White (Secretary/Treasurer), and William French (past Governor), any two signing. The activation date shall be 1 October 2017.

d.) Candidate Qualifications report was given by Mike Gray as the candidate qualifications chair. For the Lt. Governors the following met the candidate qualifications for that position: Tyler Carr, BC; Gary Smith, WA & AL.; Lisa Peterson, ID West; Doug Roe, ID East; Peter Sudduth, OR South; No candidate at this time for Oregon North.

At this time Teresa Wallace has been qualified as a candidate for governor and is the only candidate at this time.

Governor Rick thanked Mike Gray for his work on Candidate Qualifications and asked that the Executive Board continue looking for qualified candidates.

IX. Adjournment

Governor Rick Matkin stated that this committee would go to the Board of directors with a suggestion that a dues increase be resubmitted and approval of District auction and disposal of property and that the rezoning be approved. He then adjourned to the 7 pm Opening Session at 4:50 pm.

Minutes respectfully submitted by: Sharon Gray, Secretary/Treasurer 2016-2017